

Assistive Technology Implementation Plan

Date of Plan: _____

Student: _____

Assistive Technology Device: _____

Team Members:

Review Date: _____

Support Task	Person(s) Responsible	Schedule	Evidence of Completion
Initial Student Training			
Ongoing Student Training			
Daily/Regular Support of Student Use			
Daily/Regular Maintenance Activities			
Staff Training			
Consultation with Staff			
Communication with Family			
Parent/Family Training			
Repairs and Modifications			

Student Training Questions to Consider

1. What will this student use the assistive technology device to do?
2. What specific technology use skills will the student need to learn?

3. How much training does the student require?
4. When will training be provided to the child?
5. How will the child learn to use the device in customary environments?
6. What kind of direct supervision and help will the child need in order to use the device in a functional manner?

Results of Team Discussion:

Equipment Considerations

1. Who will provide the device and any consumable supplies needed?
2. In what environments will the child use the assistive technology?
3. How will the device be made available in each environment (i.e. move with the child, child will go to the device, on request, etc.)
4. Where will the device be located when the child uses it?
5. Will the student need to use this device at home? If no, will an alternative device be needed?
6. Will adaptations or modifications to the device be needed to help the student access the device?
7. Who will be responsible for device repairs?

Results of Team Discussion:

Staff and Family Training Questions

1. Which adults in the child's environments will require training in the use of the device?
2. What will various staff and family members need to know about the device and how it works?
3. Who will provide the needed training for these people?
4. Who should be called if technical assistance is needed?

Results of Team Discussion:

