**John Smith** [Name should be large and bold]

401 McBride Blvd.

New Westminster, BC, V3M 61Z

000-0000-0000

[John.smith@gmail.com](mailto:John.smith@gmail.com)

**Objective**

* To find a job that will pay me enough money to buy clothes

[Objective should be job specific, not about financial benefits]

**Education**

New Westminster Secondary School New Westminster, BC

Expected Graduation Date June, 2016

**Work Experience**

Cashier, *McDonald’s*, Burnaby, BC April, 2013 – July, 2013

* Provided excellent customer service, operated cash registers, maintained sanitary work area, and refilled lobby items as necessary.

[All experiences must have descriptions]

**Volunteer Experience**

Volunteer, *Willingdon Church*, Burnaby, BC May, 2010 – Present

* Assisted with bible study of young children on Sundays, and helped with decorations during special events.

**Activities**

Moscrop Boys’ Basketball Team October, 2013 –Present

Business Club September, 2013 –Present

[Chronology should be from most recent to least recent]

**Interests**

Basketball, soccer, travelling

**References**

Available upon request