

# Job Advertisement and MLA Citations



## Content Creator

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Paid (Full-time) (30 hrs/wk or more)



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### Job Type

Paid (Full-time) (30 hrs/wk or more)

### Desired Skills

Bilingual

Communication

### Job Description

#### What's in it for you?

As a content creator intern, you will be a crucial member of the marketing department. You will have the opportunity to get involved in a growing company where your new ideas, creativity, and strong proposals are welcome. Do you want to put your creative genius to the test? Then, this opportunity is for you. As a content creator and copywriter, you will be in charge of making something as bland as moving and delivering into something entertaining to engage our customers. Sounds exciting, right? There is more! You will also have the opportunity to learn and implement different writing formats across our channels: social media content, SEO optimization, website updates, email marketing, printed media, and much more!

Do you have excellent writing and communication skills? Do you want to evolve within a dynamic and challenging startup? If so, this opportunity might be the right fit for you.

As part of the MoveMate team, you will also be able to expand your knowledge on the startup sphere and engage in meaningful conversations with MoveMate's founders and managers through our training sessions, workshops, and happy hours.

#### Role description

The ideal candidate is a competitive self-starter that thrives in a fast-paced environment. This position entails Organizational skills, Customer Service Skills and Quick Thinking

Your goals are, but not limited to:

- Answering customers on intercom, email, FB, and over the phone
- Helping customers book their moves/deliveries
- Addressing customer concerns and issues during their move
- Gathering customer feedback after all moves and brainstorming ways to improve processes with the operations team
- Invoicing customers

### Qualifications

What we are looking for:

We are looking for highly motivated individuals that are willing to work hard, learn and grow exponentially. Candidates must be people-oriented, flexible and able to adapt to new situations frequently.

### Important Dates

Posted On:

Nov 23, 2021

Application Deadline:

Dec 15, 2021

**Applying for jobs:** Make sure you follow the application instructions closely. To upload your resume and any other requested documents click on "Documents" and "add new". You can upload multiple resumes targeting specific jobs.

General requirements

- University degree or in-progress
- Experience with data entry
- Proficient with Google Drive tools
- Experience in customer service
- Bilingualism (French & English) a plus

Good to have:

- Past experience in Operations or Logistics
- Lead experience
- Willingness to learn and adapt

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Hours Per Week

24-45

Job Location

Montreal, Quebec Canada

Job Nature

Virtual (Online), Internship

Website

<https://movemate.ca/>

Experience Level

Current Students in an Undergraduate Program, Current Students in a Masters Program

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Website

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ID

895123

Salary Type

Hourly

Is this position paid or unpaid?

Paid

Job Length

September 3rd, 2021

Organization Type

For-Profit or Private

## Works Cited

“Content Creator.” UBC Careers Online,

<https://ubc-csm.symplicity.com/students/app/jobs/detail/23c320e50189e9c387f4b0c89d27155b#jobact.apply=1>