

Environmental Resources Management Group, Inc.

Staff Environmental Scientist (Entry Level)

Calgary

ERM is seeking a motivated **Staff Environmental Scientist**, who is interested in supporting on a variety of projects covering the full spectrum of ERMs services, as part of our growing team in **Calgary, AB**. In this role you will work closely with Project Managers on both field-based and desk-based assignments

We are seeking an organized, hands-on professional with self-initiative, positive team attitude, attention to detail and technical quality to support our local staff. This is an excellent career opportunity to work with an expert consulting team on challenging environmental projects for large global clients in the Energy sector.

RESPONSIBILITIES:

- Conduct fieldwork, including archaeology, terrestrial ecology and wildlife surveys.
- Provide high-quality project support while successfully juggling multiple deadline-driven tasks.
- Provide technical assistance on environmental assessments, permitting and regulatory compliance reporting, EHS compliance, site investigation and remediation, and due diligence transaction projects.
- Conduct research, compile and evaluate data and assist in report preparation.
- Assist in the production of technical documents, reports, proposals, and presentations, including word processing, formatting, proofreading, and production.
- Assist with the administration of sub-contractors including liaising with project managers, reviewing contract documentation and invoices.
- Assist with the development and implementation of event plans as required to support project development (i.e. open houses, community outreach activities, participation in conferences, etc.)
- Enter communication and/or engagement records into StakeTracker or other stakeholder engagement software.
- Begin to develop client relationships by interacting with clients at job sites and supporting the Project Manager with general client management.

- Provide operational support to the Calgary office including health and safety planning for the field and office, safety orientations for visitors/field staff, field equipment management and other duties as needed.
- Complete work assignments on time and in accordance with ERMs format and quality standards.
- Participate on teams consisting of multi-disciplinary impact assessment professionals from multiple offices around Canada and the global ERM organization.

REQUIREMENTS:

- Degree in environmental sciences, engineering or related field.
- Recent graduate to 2 years of relevant environmental experience or professional internships.
- Excellent written/verbal communication and organization/analytical skills; experience recording/writing detailed technical data and reports a plus.
- Strong computer skills, including MS Office (Word, Excel, PowerPoint, Outlook, and Internet).
- Strong hands-on spreadsheet and database comprehension.
- Detail-oriented with a strong work ethic.
- Proactive, results- and team-oriented attitude.
- Effective interpersonal skills with a customer service focus.
- Ability to multi-task and work independently with minimal supervision in a deadline driven environment.
- Mature judgement and capacity to work collaboratively with others in a team setting.
- Must be flexible and able to work overtime when necessary.
- Strong commitment to safety culture and demonstrated ability to follow health and safety procedures.
- Valid drivers license and good driving record.
- Willingness and ability to travel for field work with overnight stays possible.

- Ability to pass pre-hire background check.
- Local candidates preferred.
- Additional language capabilities (e.g., French, Spanish) an asset.

Who We Are:

As the world's leading sustainability consulting firm, ERM is uniquely positioned to contribute to the environment and society through the expertise and energy of our employees worldwide. Sustainability is what we do, and is at the heart of both our service offerings and how we operate our business. ERM and our partners are driven by a dynamic vision: By 2021 we will be the clear leader in our chosen markets, we will double in value and we will deliver on our promises to our clients, our people and our investors. For our people, our vision means attracting, inspiring, developing and rewarding our people to work with the best clients and on the biggest challenges, thus creating valuable careers. We achieve our vision in a sustainable manner by maintaining and living our ERM values that include Accountability, Caring for our People, Client Focus, Collaboration, Empowerment, and Transparency.

Please submit your resume and brief cover letter. Qualified candidates will be contacted by email, and requested to complete a video questionnaire. Based on review of these responses, shortlisted candidates will be invited for interviews.

ERM welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.

ERM is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, religion, color, national origin, sex, age, status as a protected veteran, or status as a qualified individual with disability.

ERM does not accept recruiting agency resumes. Please do not forward resumes to our jobs alias, ERM employees or any other company location. ERM is not responsible for any fees related to unsolicited resumes.

Thank you for your interest in ERM!

Citation

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