301 Jieun Kim Application letter

Jieun Kim

3rd Year, Computer Science (BCS)

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ENGL301 98A, Erika Paterson

University of British Columbia

Vancouver BC

Dear ENGL301 fellow students:

I am writing this letter to express my keen interest in the position of the professional writing team in ENGL301 98A course. I would love to be part of a team where I can contribute to the team’s success.

I am a 3rd-year Computer Science (BCS) student with a Bachelor’s degree in Electronic Engineering, with five years of work experience as a pre-silicon design verification engineer. I am looking for a career transition to Computer Science that can satisfy my interest while combining my previous work experience. I am applying for a Co-op program this term, hoping to explore how my skill-sets can be effectively applied in CS. Before heading out of the Co-op program, I would like to build a robust job application package through the resource provided in this course.

From my work experience, first, I built strong time management and organization skills by completing numerous time-matter projects. Second, I demonstrated professional writing skills by issuing a number of application notes and design manuals to customers. Finally, I worked on multiple team projects, which required independent and collaborative work. I am a team player who knows how to get along with other people. I am a slow writer. The brainstorming step takes me a while because I tend to overthink. My time management helps to compensate for this weakness; however, I would like to enhance this weakness through this course.

If you have any further questions about me, please do not hesitate to contact me for further information. You can reach me anytime by e-mailing at jieun.kxx@student.ubc.ca. I am hoping for your positive feedback.

Thanks for your kind consideration in advance. I look forward to hearing from you soon.

Sincerely,

Jieun Kim