

## **Assignment 2:1 - Revised Formal Report Proposal**

To: Dr. Erica Paterson

From: Jieun Kim

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Subject: Revised Proposal for Determining the Feasibility of Renovating the Rooftop patio at Pendrell Mews apartment.

### **Audience:**

This proposal will be prepared for the council at Pendrell Mews apartment. The committee has the authority to evaluate and practice the proposed solutions with the data collected through the past years and based on the building assessment.

### **Introduction:**

Located in the West End, Pendrell Mews was built in 1979, containing 100 units. The renovation plan was put on hold as residents discussed selling the building for redevelopment, but the intent to sell has been temporarily delayed. As a result, a new discussion has occurred about whether or not the building should be remodeled to better accommodate its current owners.

Renovating the rooftop patio is a move forward plan that provides residents with social, resting, and gardening space. The patio has been growing in popularity. Especially since Covid-19, more people are using rooftop terraces. However, the patio has not been refurbished since 1979. The structure of the patio is insufficient to accommodate the growing number of users. Therefore, this report proposes renovating the rooftop patio in order to meet the tenants' needs.

### **Statement of Problem:**

The significant implications of the patio renovation are regarding safety regulations and the up-gradation of residential amenities. First and foremost, the decayed and cracked fence and wood flooring have potential risks of leaking water and human accidents. Second, the furniture such as tables, chairs, and sunshades are old and rusted as well as short in numbers. In addition, in the long view, these aforementioned problems work together to cause degradation of the building and consequent loss in value.

### **Proposed Solution:**

This proposal offers an effective and practicable project plan to renovate the rooftop patio, which includes:

- Re-install hardwood flooring and fence
- Floor waterproofing
- Replace furniture including tables, chairs, sunshades
- Install flowerbeds
- Extend rooftop patio maximizing allowance roof area

The solution must be approved by at least 60% of the residents. There might need to be a city approval dependent on the scope of the construction.

### **Scope:**

To assess the feasibility of renovating the rooftop patio at Pendrell Mews, I plan to pursue nine areas of inquiry:

- What are the current issues that might cause serious risks?
- How many residents would agree with the patio being renovated?
- Is there any specific request regarding the renovation?
- How much a budget can be allocated for patio renovation?
- How much would the project cost in total?
- How long would the project take?
- What problems may arise during the construction period?
- To what extent would residents be disturbed during the renovation period?
- Who should get a direct notification and indirect notification of the construction?

### **Methods:**

My primary data source will include interviews and surveys with residents and the council at Pendrell Mews. Survey questionnaires will be delivered to each unit with aim of a 65% response rate.

Additional primary sources will include online research and interviews with constructors in regards to their opinion on such a proposed plan.

By doing so, I would be able to find out an appropriate budget and renovation scope.

### **My Qualifications:**

I myself am a resident at Pendrell Mews, and have been living in the apartment since 2018. I have discovered that the rooftop patio is battered, superannuated, and protrusions on the crumpled surface may hurt someone. I also experienced the lack of amenities at the patio, thus often observed a particular member of people occupying

g the patio area. I have spoken with other tenants regarding this matter and found out that there are voices concerning the aforementioned problems of the patio. Therefore, I decided to take surveys and conduct interviews to listen to the underlying issues in order to create a better community environment.

### **Conclusion:**

Pendrell Mews, located in the heart of West End, and surrounded by new high-rise condos, has kept its unique and exclusive aspect for many years. In the face of city development, and in order to continue maintaining Pendrell Mews with the highest standards while ensuring tenants' needs, renovation is required. By addressing the nine areas of inquiry mentioned earlier, I can determine the feasibility of refurbishing the rooftop patio. With your approval, I will commence my research immediately.