

To: John Hicks  
From: Kai Corley-Jory  
Date: December 8, 2018  
Subject: Request for Reference Letter

Dear John,

I hope this letter find you well. I am currently in the process of applying for a geology job in Snow Lake Manitoba. This job would be very valuable learning experience for me.

As a former employee of yours, I was wondering if you could find the time to write a short letter of reference for me. During my employment with you in the summer of 2017 I learned a lot about work ethic and how important safety is on the job site. Having you write this letter would surely help show my prospective employer all that I learned in my time working with you. Any help you can offer is greatly appreciated.

Thank you for taking the time to read this memo, and I hope to hear from you soon. Please contact me at 250-538-7344 or [kai.corley-jory@gmail.com](mailto:kai.corley-jory@gmail.com) even if you aren't currently able to write a reference letter.

Sincerely,

Kai Corley-Jory

To: Steve Dettwiler  
From: Kai Corley-Jory  
Date: December 8, 2018  
Subject: Request for Reference Letter

Dear Steve,

I hope this letter finds you well. I am currently in the process of applying for a geology job in Snow Lake Manitoba. This job would be very valuable learning experience for me.

As a former employee of yours, I was wondering if you could find the time to write a short letter of reference for me. During my employment with you in the summer of 2016 I learned a lot about work ethic and how important information and data management is. Having you write this letter would surely help show my prospective employer all that I learned in my time working with you. Any help you can offer is greatly appreciated.

Thank you for taking the time to read this memo, and I hope to hear from you soon. Please contact me at 250-538-7344 or [kai.corley-jory@gmail.com](mailto:kai.corley-jory@gmail.com) even if you aren't currently able to write a reference letter.

Sincerely,

Kai Corley-Jory

To: Ehsan Salmabadi  
From: Kai Corley-Jory  
Date: December 8, 2018  
Subject: Request for Reference Letter

Dear John,

I hope this letter finds you well. I am currently in the process of applying for a geology job in Snow Lake Manitoba. This job would be very valuable learning experience for me.

As a former employee of yours, I was wondering if you could find the time to write a short letter of reference for me. During my employment with you in the summer of 2018 I learned a lot about field and mine geology, as well as how important safety is on the job. Having you write this letter would surely help show my prospective employer all that I learned in my time working with you. Any help you can offer is greatly appreciated.

Thank you for taking the time to read this memo, and I hope to hear from you soon. Please contact me at 250-538-7344 or [kai.corley-jory@gmail.com](mailto:kai.corley-jory@gmail.com) even if you aren't currently able to write a reference letter.

Sincerely,

Kai Corley-Jory