September 19th 2015

ENG 301 Classmates

UBC

Vancouver, BC

Dear Classmates,

SUBJECT: Application for ENG 301 Technical Writing Job

My name is Kitaek Kim and I would like you to consider me for a position in your technical writing teams as advertised on <http://engl301.arts.ubc>. I am currently attending the University of British Columbia as a senior Political Science major. In Political Science, the essay is the student’s main medium. I have been able to maintain an overall A- grade average and I attribute my academic success to my writing.

Besides academics, I have been involved in a variety of different work where I learned a corresponding variety of skills I believe are relevant to this job. This past year I have written two short film scripts and completed directing both of them as part of a UBC Film Production course. In the developmental stages I learned to exchange ideas and reach agreements with creative people. Later on I was in charge of scheduling and corresponding with cast and crewmembers through email, keeping records of rented camera equipment and film budgets, while also directing the films.

I was also involved in writing and editing the text of a seafood-truck menu, where emphasis was placed on both retaining a professional menu aesthetic while playing with the imagery and cadence of the text to make items appear more appetizing. I have also written a short critical opinion article for the Ubyssey, which was published in 2011.

This eclectic variety of jobs reflects my belief that one should look past off-putting or confusing superficialities if there is a truth or value to be gained from the overall experience. Different jobs, like different written forms and content, make my life and writing more interesting. While I value variety highly, I also put a great emphasis on execution. I prefer working on a schedule and using my time efficiently to ruminating on projects. Through this job I hope to strengthen my technical writing skills, which I will put towards becoming a lawyer.

If my experiences impress you, or if my work ethic and philosophy resonates with you please do not hesitate to get into contact with me at kkim\_@live.com. Thank you.

Sincerely,

Kitaek Kim