

## Reference Request Letter 1

5184 Sapphire Pl  
Richmond, BC V7C 4Z9

Apr 12, 2023

Dr. Robert Boushel  
School of Kinesiology, UBC  
210-6081 University Boulevard,  
Vancouver, BC V6T 1Z

Dear Dr. Boushel,

This is Long from your KIN 438D class. I am reaching out to request a reference letter for my application to the Master of Kinesiology program at UBC.

As an undergraduate Kinesiology student in your Changing BC program, I had the privilege of gaining invaluable knowledge and skills under your guidance. The program provided me with the opportunity to apply my learning in personalized lifestyle interventions for patients with metabolic syndrome, and I found this experience particularly rewarding. I believe that the clinical stream of the MKin program is perfectly aligned with my interests and career goals, and I am confident that my academic background, combined with my extensive work experience in the fitness industry, will enable me to make meaningful contributions to the program.

I understand that writing a letter of recommendation takes time and effort, and I appreciate any support you can offer in this regard. Please let me know if there is any additional information I can provide to help you with the letter.

Thank you very much for your time and consideration.

Sincerely,

Long You

## Reference Request Letter 2

5184 Sapphire Pl  
Richmond, BC V7C 4Z9

Apr 12, 2023

Nelson Chiu  
Fitness Coordinator, City Center Community Center  
5900 Minoru Blvd  
Richmond, BC V6X 0L9

Dear Nelson,

I hope you are doing well. As my supervisor at City Center Community Center, I am writing to request a reference letter for my application to the UBC MKin program.

As you know, I have been working as a fitness attendant and personal trainer under your guidance and supervision. I have learned a great deal from you, including effective training methods, client management skills, and how to ensure the safety and well-being of our patrons.

The MKin program has always been my academic aspiration, and I am excited about the opportunity to continue my education in Kinesiology at UBC. The program's focus on clinical kinesiology aligns perfectly with my career goals and our clinical clients' interests. I am confident that the MKin program will allow me to develop new skills, gain a deeper understanding of Kinesiology, and make valuable contributions to our fitness center. I am also confident that my academic background, combined with my practical work experience, will allow me to excel in the program.

I would be grateful if you could provide a letter of reference that highlights my skills, work ethic, and accomplishments. If it would be helpful, I can provide you with my resume and a summary of my academic achievements and extracurricular activities.

Thank you for considering my request. I look forward to hearing from you soon.

Sincerely,

Long You

### Reference Request Letter 3

5184 Sapphire Pl  
Richmond, BC V7C 4Z9

Apr 12, 2023

Melanie Archer  
Recreation clerk, City Center Community Center  
5900 Minoru Blvd  
Richmond, BC V6X 0L9

Dear Mel,

As my colleague at City Center Community Center, I am writing to request a reference letter from you to support my application to the UBC Master of Kinesiology program.

I am applying to the program because of my passion for Kinesiology and my desire to further develop my knowledge and skills in this field. I believe that the MKin program will provide me with a rigorous and comprehensive education that will help me achieve my professional goals.

I would be grateful if you could provide a reference letter that speaks to my work ethic, academic achievements, and other factors related to Kinesiology. I would appreciate it if you could touch on my ability to work effectively in a team environment, my commitment to providing excellent customer service, and my strong analytical skills.

I believe that your perspective as a coworker will be invaluable in highlighting my potential to succeed in the MKin program.

If you require any further information from me to assist in writing this letter, please let me know. I can provide you with my resume, academic transcripts, and a summary of my extracurricular activities and community involvement.

Thank you in advance for your time and support.

Sincerely,

Long You