

Laura Di Pietro
1088 Sunset Dr.
Kelowna, BC V1Y 9W1
December 8, 2018

Amy Hotte
Amy's Place Daycare
406 Baxter St.
Whitehorse, YT Y1A 2T5

Subject: Letter of Reference Request

Dear Amy,

I hope you are doing well. I am reaching out to ask you to provide me with a reference letter for employment. I am in the process of seeking employment at The Center for Autism and Related Disorders, Inc. A positive reference from you would increase my chances of achieving my career goals.

While working for you at Amy's Place Daycare, I have learned many valuable skills in which I believe I can carry with me throughout my work experience. My excellent leadership skills, willingness to learn, and positive attitude make me a great candidate for this position.

Thank you for your consideration of my request. Below, I have attached a copy of my resume as well as the job posting. I look forward to hearing back from you. Please contact me with any questions you may have.

Sincerely,

Laura Di Pietro

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1088 Sunset Dr.
Kelowna, BC V1Y 9W1
December 8, 2018

Teri Kington
Beauty Boutique Manager
Shoppers Drugmart
303 Ogilvie St. #2
Whitehorse, YT Y1A 2S3

Subject: Letter of Reference Request

Dear Teri,

I hope you are doing well. I am reaching out to ask you to provide me with a reference letter for employment. I am in the process of seeking employment at The Center for Autism and Related Disorders, Inc. A positive reference from you would increase my chances of achieving my career goals.

While working for you in the Shoppers Drugmart Beauty Boutique, I have learned many valuable customer service skills, as well as communication and organization skills. I believe these are skills that I will carry with me throughout my work experience, and make me a great candidate for this position at The Center for Autism and Related Disorders Inc.

Thank you for your consideration of my request. Below, I have attached a copy of my resume as well as the job posting. I look forward to hearing back from you. Please contact me with any questions you may have.

Sincerely,

Laura Di Pietro

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1088 Sunset Dr.
Kelowna, BC V1Y 9W1
December 8, 2018

Andi Worden
Cheeky Monkeys Daycare
406 Baxter St.
Whitehorse, YT Y1A 2T5

Subject: Letter of Reference Request

Dear Andi,

I hope you are doing well. I am reaching out to ask you to provide me with a reference letter for employment. I am in the process of seeking employment at The Center for Autism and Related Disorders, Inc. A positive reference from you would increase my chances of achieving my career goals.

While working for you at Cheeky Monkeys Daycare I have acquired many important skills in childcare. The skills that I have learned from you have sparked my interest in this field and make me a great candidate for the position at The Center for Autism and Related Disorders Inc.

Thank you for your consideration of my request. Below, I have attached a copy of my resume as well as the job posting. I look forward to hearing back from you. Please contact me with any questions you may have.

Sincerely,

Laura Di Pietro

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