

To: Irene Leung, Committee Head, Multicultural Potluck Dinner at Gilpin Elementary
From: Lea Ang Salamanca, Student of English 301
Date: December 2, 2021
Subject: Request for reference - Application for Dietetics Major at UBC

Dear Ms. Leung,

I hope that this email finds you well. I am requesting you to be a reference for my application for the Dietetics Major at the University of British Columbia. As the founding member of the Multicultural Potluck Dinner at Gilpin Elementary who I volunteered for the last seven years, you are someone who knows me on a professional level and can speak about my characteristics and suitability for the dietetics profession.

The 2022 Dietetics Major Applicant Reference Form is attached to this email. I also included a copy of my resume and cover letter that indicate my experiences, skills and qualities.

Below is the referee technical guidelines in filling up the form:

My dietetics Applicant number is XXXX-XXXX.

Referee Instructions:

1. Complete the form using a computer if possible. Do not use CAP LOCKS.
2. **IMPORTANT:**
 - a) A blinded process (involving code numbers not names) is utilized to review applicants. Therefore, **please ensure that no personal identifying information about the applicant is included anywhere on this form. In the comment section, refer to “the applicant” or “they” (no name, no initials, no he/she pronouns).**
 - b) Obtain the Dietetics Applicant Number from the applicant and enter it on the top of each page (see form field above).
 - c) When complete, save this file as one document with the following name **DieteticsApplicantNumber.reference.2022** (e.g. 221234.reference.2022)
3. Once you have completed the form, please submit it to the UBC Dietetics Program using the Qualtrics Survey link [here](https://shorturl.at/b1R37) (shorturl.at/b1R37),
4. **Please Note: All references must be submitted using the Qualtrics Survey link above by 4 pm on the last Friday of January (January 28th, 2022).** We encourage references to be submitted several days prior to the deadline.

Thank you very much for your assistance and I look forward to creating on-line cooking classes with the Multicultural Potluck Committee at Gilpin Elementary in 2022.

Best regards,

Lea Ang Salamanca

To: Michiyo Upton, Renal Dietitian, North and East Vancouver Dialysis Clinic
From: Lea Ang Salamanca, Student of English 301
Date: December 2, 2021
Subject: Request for reference - Application for Dietetics Major at UBC

Dear Ms. Upton,

I hope that this email finds you well. I am requesting you to be a reference for my application for the Dietetics Major at the University of British Columbia. As the renal dietitian of North and East Vancouver Dialysis Clinics who I volunteered for from January 2017-March 2020, you are someone who knows me on a professional level and can speak about my characteristics and suitability for the dietetics profession.

The 2022 Dietetics Major Applicant Reference Form is attached with this email. I also included a copy of my resume and cover letter that includes my experiences, skills and qualities.

Below is the referee technical guidelines in filling up the form:

My Dietetics Applicant number is XXXX-XXXX.

Referee Instructions:

1. Complete the form using a computer if possible. Do not use CAP LOCKS.
2. **IMPORTANT:**
 - a) A blinded process (involving code numbers not names) is utilized to review applicants. Therefore, **please ensure that no personal identifying information about the applicant is included anywhere on this form. In the comment section, refer to “the applicant” or “they” (no name, no initials, no he/she pronouns).**
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4. **Please Note: All references must be submitted using the Qualtrics Survey link above by 4 pm on the last Friday of January (January 28th, 2022).** We encourage references to be submitted several days prior to the deadline.

Thank you very much for all the opportunity, support, and knowledge about the Dietetics profession that you have shared with me. I really enjoyed and miss working as a volunteer for East and North Vancouver Dialysis clinics. Hopefully, when it is safe to do so, I can have an opportunity to serve the patients and work with the staff at East Vancouver Dialysis again.

Best regards,

Lea Ang Salamanca

To: Sven Svensk, Owner Creative Catering
From: Lea Ang Salamanca, Student of English 301
Date: December 2, 2021
Subject: Request for reference - Application for Dietetics Major at UBC

Dear Ms. Upton,

I hope that this email finds you well. I am requesting you to be a reference for my application for the Dietetics Major at the University of British Columbia. As the original owner of Creative Catering who served as my mentor in the catering industry in Canada, you are someone who knows me on a professional level and can speak about my characteristics and suitability for the dietetics profession.

The 2022 Dietetics Major Applicant Reference Form is attached with this email. I also included a copy of my resume and cover letter that includes my experiences, skills and qualities.

Below is the referee technical guidelines in filling up the form:

My Dietetics Applicant number is XXXX-XXXX.

Referee Instructions:

1. Complete the form using a computer if possible. Do not use CAP LOCKS.
2. **IMPORTANT:**
 - a) A blinded process (involving code numbers not names) is utilized to review applicants. Therefore, **please ensure that no personal identifying information about the applicant is included anywhere on this form. In the comment section, refer to “the applicant” or “they” (no name, no initials, no he/she pronouns).**
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3. Once you have completed the form, please submit it to the UBC Dietetics Program using the Qualtrics Survey link [here](https://shorturl.at/b1R37) (shorturl.at/b1R37),
4. **Please Note: All references must be submitted using the Qualtrics Survey link above by 4 pm on the last Friday of January (January 28th, 2022).** We encourage references to be submitted several days prior to the deadline.

Thank you very much for all the support, opportunities, and knowledge about the North American catering industry that you have shared with me. I consider working with you as a privilege that I am thankful for everyday.

Best regards,

Lea Ang Salamanca

