



Sustainability Beneficial Practices Student Academic Assistant

LOCATION: UBC Vancouver

CONTRACT DURATION: October – December 12 2015 with opportunity for renewal

JOB SUMMARY:

The primary goal for this job is to research and identify sustainability beneficial practices relevant to businesses and other organizations in Vancouver as part of participatory curriculum of the Sustainable Communities Field School. The beneficial practices will be based on empirical research articles, books, review papers, or non-academic sources.

JOB DUTIES AND RESPONSIBILITIES

The student will assist with researching and developing curriculum content for employee engagement in sustainability. The specific duties include the following:

- Research and identify sustainability practices that support employee engagement in waste reduction, community food systems and water conservation
- Liaise with researchers, community members and experts to define criteria for beneficial/best practices based on environmental, economic, social and governance priorities
- Identify online tools and methods to aggregate, assess and prioritize beneficial practices
- Collaborate with team members of the Sustainable Communities Field School to prioritize beneficial practices

TIMING AND DURATION

The student will start in October 2015 and continue to the end of 2015. The working period is flexible and the student is required to attend regular meetings as they occur. There is potential for the position to continue into 2016.

HOURS AND PAY

As an academic assistant (undergraduate or graduate level), the student will work between 10 and 15 hours per week. The pay is between \$15 and \$20 per hour depending upon academic experience.

SUPERVISION RECEIVED

Direct supervision and training provided by Dr. Tara Moreau, Associate Director Sustainability and Community Programs (UBC Botanical Garden) and Dr. Jiaying Zhao, Assistant Professor & Canada Research Chair (IRES & Psychology).

QUALIFICATIONS

- Knowledge of sustainability issues and solutions is essential
- Familiarity with Word, Excel, and PowerPoint is required





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- The student must be able to research and communicate complex sustainability issues and have a creative interest in education and communications
- Undergraduate or graduate student with expertise in sustainability
- Familiar with a broad suite of environmental issues on food, energy, and waste, including relevant academic literature
- An excellent team player who responds promptly to instructions and requests
- Able to work with diverse groups of people from different backgrounds, businesses and organizations
- Able to deal with people in a calm, courteous, and effective manner
- Able to communicate effectively in English verbally (in person and over the telephone) and in writing
- Able to follow established guidelines and protocols
- Able to maintain accuracy and attention to detail
- Able to prioritize, multi-task, and work effectively under pressure to meet deadlines

CONTACT

If you are interested in this position, please send a cover letter and your CV including your GPA and a list of relevant coursework to Dr. Tara Moreau (tara.moreau@ubc.ca).

Applications are due September 27th please use Field School – Sustainability Beneficial Practices in the email title.



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