**2017-2018 LFS Major (Greater Than $10,000) Awards Application**

**Application Instructions:**

Please read the instructions starting on page 5 **carefully**. Applications must be typed and signed. Submit your application to Lia, Graduate Programs Office, Faculty of Land and Food Systems – Room 344, MacMillan Building.

**Deadline: Application & references (x2) must be received by Friday, July 14, 2017**

**Applications will be reviewed and ranked by committee in late July. With the exception of 4YF, all other Award winners will be notified by Faculty of Graduate & Postdoctoral Studies via email between mid-August and early September.**

Application for: (indicate the award(s) to which you are applying - \***refer to note below**)

**Leonard S. KLINCK Memorial Fellowship**  **Mary and David MACAREE Fellowship**

**Elizabeth R. HOWLAND Fellowship**  **2nd round 4YF**

**Please note: You MUST meet eligibility requirements as defined by the award description in order to be considered for any award you are applying for.**

Last Name (Family Name): First Name (Given Name):

UBC Student Number:

Program: Degree:  MSc  PhD

E-mail:

Current Student Status:  Full-time UBC graduate student  Incoming to UBC graduate studies

Citizenship:  Canadian  Permanent Resident  Student Visa

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| **Universities Attended** | **Dates of Attendance**  **month/year** | **Degree** | **Part-time or Full-time** |
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**External Funding:** I have applied for support from external sources (NSERC, SSHRC, etc.)?

Yes  No If “No”, please indicate why:

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**Previous Award History** *(continue on a separate page, if necessary)*

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| --- | --- | --- |
| **Major Award/Scholarship** | **Dates (Award Tenure)**  **(month/year** | **Value** |
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**Academic Information**

Please attempt to use only the space provided. If you need more space, you may attach additional typed pages to the end of your Application. Please use the same headings as below. Do not attach your résumé or CV.

**Statement of Intent:**

In non-technical language, please outline your intended studies. (**Maximum 250 words**; no CV or any other documents are allowed for this section.)

**Presentations**:

List conferences attended and presentations given:

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**Publications:** *(only include manuscripts or papers accepted or published)*

Include: author(s), title, journal, year of publication, pagination, and whether it is refereed or not.

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**Additional relevant academic information**:

List relevant work or volunteer experience, courses taken, etc:

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**Exceptional Circumstances**:

Please describe any interruptions in your studies or exceptional circumstances that affected your academic progress:

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I understand the Dean of the Faculty of Graduate Studies reserves the right to revoke any award offer if any of the information in this Application is found to be untrue or fraudulent.

I have confirmed with my supervisor that I am eligible for the award(s) which I am applying for.

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| Signature of applicant |  | Date |

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| **Award Number** | **Name/Description** | **Comments** |
| **#4819**  **ALL** | **Leonard S. KLINCK Memorial Fellowship**  Fellowships have been endowed by the late Dean Emeritus Blythe Eagles and Violet E. Eagles on the occasion of the 75th anniversary of the University. The award is to honor Leonard S. Klinck, the first Dean of the Faculty of Land and Food Systems (1914-1919) and second President of the University (1919-1944). The award is offered to graduate students in the Faculty of Land and Food Systems and is made on the recommendation of the Faculty in consultation with the Faculty of Graduate Studies | $13,900.00\* |
| **#4848**  **ALL** | **Mary and David MACAREE Fellowship**  Fellowships have been endowed through a bequest by Mary Macaree (B.L.S. 1963) and David Macaree (M.A. 1960) for graduate students in Land and Food Systems or Forestry whose research is relevant to sustainability of agricultural or forest resource ecosystems. The awards are made on the recommendation of the Faculty of Land and Food Systems and the Faculty of Forestry in consultation with the Faculty of Graduate Studies. | $59,600.00\* |
| **#6304**  **AABI**  FOOD | **Elizabeth R. HOWLAND Fellowship**  Fellowships have been endowed through a bequest by Elizabeth Roxann Howland. The awards are offered to graduate students in Agricultural Sciences, with preference given to those specializing in Animal Husbandry. The awards are made on the recommendation of the Faculty of Land and Food Systems in consultation with the Faculty of Graduate and Postdoctoral Studies. | $38,300.00\* |

***\*tentative total award values pending final budget approval***

**Major LFS Departmental Awards**

**Application Instructions**

**2017-2018**

* Academic merit-based fellowships
* Available only for **full-time students registered in research-based (thesis) programs**

**Eligibility:**

* Students with a first class standing in each of the last two years of full time study receive preference.

1. No citizenship restrictions unless otherwise noted*.*
2. Students who are eligible for awards such as NSERC, SSHRC, CIHR, (must be Canadian citizens or landed immigrants) are required to apply for funding from one of these national research councils.
3. Students who are eligible for awards such as Affiliated Fellowships are required to apply for such funding.
4. Students need two strong letters supporting their application from academic referees.
5. Other factors considered during the selection process include publications, and active involvement or work experience in your field of interest.

**Eligible Years of Funding**

Master’s level funding

Master’s students are eligible to receive funding during the first 24 months of full-time enrolment at the graduate level.

Doctoral level funding

Students, who proceed directly from a Bachelor’s or equivalent program to a doctoral program, are eligible to receive funding during the first 60 months of enrolment in that program.

Students, who have undertaken master’s-level studies (whether completed or not), are eligible to receive funding during the first 48 months of full-time enrolment at the doctoral level. All previous studies at the doctoral level, regardless of institution and discipline, will be included in determining eligibility. In cases where a student has transferred directly from a master’s program into a doctoral program without receiving a master’s degree, eligibility for doctoral funding will be counted from the effective date of transfer to the doctoral program.

**External funding applications required**

The Land and Food Systems Graduate Awards and Scholarships are funded with endowment sources from our Faculty. The intent is to fund as many outstanding students as possible. Students who meet eligibility requirements are expected to apply for external funding and UBC awards and scholarships (ex. Affiliated Fellowships)

**Application Process**

Student Responsibility

1. Prepare **Application:** No handwritten applications will be accepted. Additional pages are only allowed for the "Academic Information" section. **No CVs or resumes will be accepted**. Please do not use special folders, plastic covers or binding - simple stapled applications are the easiest to handle!
2. Obtain **Official Transcripts:** Students may choose to provide these by asking Lia, Program Assistant, Graduate Programs to photocopy the transcripts currently in their file, as long as they are current. UBC transcripts are not required.
3. **Reference Letters:** Two (2) reference letters are to be sent directly to Lia prior to the deadline. These letters must be different from the "Report on Applicant for Admission to Graduate Studies"; they can be from the same referees. All references should include the title/rank of the Referee.
4. Submit application to the Graduate Programs office by the deadline date in order for us to be able to maximize the amount of time reviewers will have to review and rank each application. **Late or incomplete applications will NOT be accepted**.

**Start Dates**

All Land and Food Systems Scholarships are normally awarded for the academic year from September 1 - August 31.

**End Dates**

Students completing or withdrawing from their program before the end of the academic year (August) may have their award prorated. If a student completes their program by December, and graduates in May, the student may only receive the award for Term 1 (Sept.-Dec.).

***Any Questions? Please contact:***

E-mail: [**lfs.gradmgr@ubc.ca**](mailto:lfs.gradmgr@ubc.ca)or visit our web-site **http://www.landfood.ubc.ca**

*June 9, 2017 sms*

**Guidelines for Ranking and Reviewing 4YF Applicants**

**Selection principles:**

* **4YF’s are primarily used as a recruitment tool to recruit top PhD candidates**
* **Majority of incoming PhD students begin their program in September**
* **Applicants must meet tri-council or affiliated award eligibility**

Listed in order of selection priority

**ROUND 1 – By second week of February**

**1st Priority – Recruitment**All applicants for **September**  start who submit completed applications by January 31st (January 1st is application deadline) will be considered

**2nd Priority – Recruitment / Accepted**All applicants for **May**  start (recently accepted students who applied by the September deadline)

**3rd Priority – Current students**PhD students who started their programs in **January**

**ROUND 2 – By mid-late July (only if all 4YF’s were not awarded, or were declined in Round 1)**

**1st Priority – Recruitment / Accepted**Recruitment for students who submitted applications for **September**  AFTER January 31st deadline and were evaluated by June 30th.

**2nd Priority – Recruitment**Recruitment for students who submitted their applications for a **January** start date by May 1st application deadline and were able to have full-file review by June 30th

**3rd Priority – Current continuing PhD students**Must submit a “Greater Than $10,000 LFS Departmental Award” application, including 2 references.