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# Welcome



**TA Orientation** | September 7<sup>th</sup>, 2017 | 9AM – 1:00PM | Agora Cafe, McMillan



# Agenda

9:00 - 9:30 AM

**Coffee & Breakfast**

9:30 - 9:45 AM

**Icebreaker/Networking Activity**

9:45 - 10:00 AM

**Rickey Yada** - Welcome & message from the  
Dean

10:00 - 10:30 AM

**Candice Rideout** - Instructor experience &  
expectations

10:30 - 11:00 AM

**Colin/Fernanda** - TA Program Overview



# Agenda cont'd

- |                  |  |
|------------------|--|
| 11:00 - 11:20 AM | <b>Jens Vent-Schmidt</b> - Centre for Teaching Learning & Technology |
| 11:20 - 11:45 AM | <b>Larry Carson</b> - Confidentiality for Teaching Assistants        |
| 11:45 - 12:00 PM | <b>Colin Dring</b> - TA Union Orientation<br>CUPE 2278               |
| 12:00 - 12:15 PM | <b>Ryan</b> - Early Alert System                                     |
| 12:15 - 1:00 PM  | <i>Lunch and Networking</i>  |



- Be familiar with **key contacts and policies**
- Review **professional expectations**
- Be aware of **resources** on campus
- **Meet and connect** with other TAs



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# Being an LFS TA





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# Being an LFS TA

What are your responsibilities?





## Responsibilities...

- Ensure your TA responsibilities are **clearly defined!**
- Open **communication** about expectations.
- Ask guided questions
- Ask for a summary of the time you should allot to each task.
- Have **regular check-ins.**
- Participate in **feedback.**

More details on pages 6-14 of the handbook



## **Professionalism** as a Teaching Assistant

- Be **prepared** for your duties
- **Conduct** yourself in a respectable manner
- Handle **disagreements** appropriately

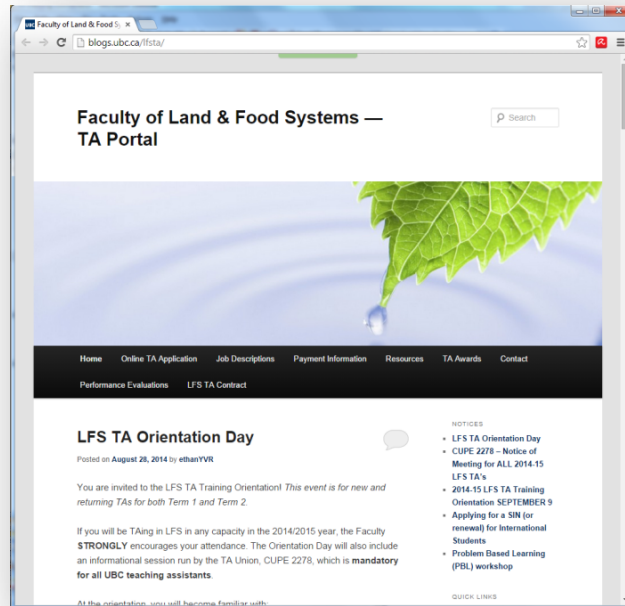




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# Further Resources



[www.blogs.ubc.ca/lfst/](http://www.blogs.ubc.ca/lfst/)



[www.lc.landfood.ubc.ca](http://www.lc.landfood.ubc.ca)



[www.ctlt.ubc.ca](http://www.ctlt.ubc.ca)



# Important Contacts

TA Handbook pgs 15-21

Who do I talk to if I reached my maximum hours?

Who do I ask if I didn't get paid?

Where can I meet more TAs?

Where can I get reimbursed?

How can I gain more experience in being a TA?

Where can I borrow a projector?



## Instructional Skills Workshop (ISW)

Where?	CTLT
When?	<b>Oct 22, 28, 29, 2017</b>
	<b>Nov 20, 21, 23, 2017</b>
	<b>Nov 25, 26, Dec 2, 2017</b>
	<b>Jan 13, 14, 20, 2018</b>
	<b>Jan 21, 27, 28, 2018</b>
	<b>Feb 11, 17, 18, 2018</b>
	<b>Feb 24, 25, Mar 3, 2018</b>
	<b>Mar 10, 17, 18, 2018</b>

- Develop or enhance your instructional skills through a learner-centered approach
- Work closely with peers and trained facilitators to teach 3 short lessons and receive feedback
- Receive a Certificate of Completion and entry on your **transcript** indicating that you have participated in the ISW
- We have support for 12 TAs to attend



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# LFS TA Training Program

## Community of Practice



Where?	FNH and MCML
When?	Monthly, TBD

- Enjoy your lunch in a community and share your experiences
- Teaching themes, discussions, guest speakers
- Submit your ideas to [colind@mail.ubc.ca](mailto:colind@mail.ubc.ca)



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# LFS TA Training Program

## Anything additional for me?

By attending a minimum of **FOUR** of this year's TA Training events → You will receive an acknowledgment letter from the Faculty (good for your CV!)

Every time you attend a TA Training Program event, you will be entered into a draw for **1 of 4 x \$25** UBC Food Services gift cards





## **Upcoming TA Workshops**

**September - Technology Workshop (end of Sept)**

**September - Community of Practice**

**October - Marking & Assessment Workshop (TBD)**

**October - Community of Practice**

**November - Early Alert Training (end of Sept)**

**November - Community of Practice**

**December - Community of Practice**



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# Thank you! Questions?