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Private Club, Aquatics Department

To Whom It May Concern:

I am emailing you following a referral from one of your current employees, [REDACTED]. [REDACTED] has informed me that you may be in need of new aquatics staff to cover shifts and expressed confidence in my abilities when she suggested that I forward you my resume. For the last year I have worked with [REDACTED] at the UBC Aquatics Centre, guarding and teaching part time and full time.

My intent in seeking employment with you is to a) assist you with your staffing needs, and b) gain employment with a facility that maintains a high standard of professionalism. I am confident that I can rely on the Club for this latter point, given its long-standing reputation as one of Canada's finest premier Private Clubs.

Lifeguarding and swim instructing have been an integral part of my life from an early age, and I am proud to have earned more than five years' experience in this field. This experience includes frequent and extensive volunteer work at facilities, competitions and other special events; this summer I am registered for Project Amigo's "swim week" in Guadalajara, Mexico, where I will volunteer my skills as a swim instructor for Mexican youth. Events like this keep me inspired to do what I do, and my goal is to nurture this passion at a facility like yours.

Thank you for reviewing my application— I am able to provide current club member and employer references upon your request.

Regards,

Mackenzie Lott