

—○ MANDY HOANG ○—
REGISTERED DENTAL HYGIENIST

CONTACT

226-378-1166

172 Stanley St Lucan, ON

mandydunbar04@hotmail.com

Dr. Kershman DPC

1579 Bank Street,

Ottawa, Ontario

K1H 7Z3

July 26, 2021

Dear Dr John Kershman

I am excited to write to you and express my interest in the Orthodontic/Periodontic Dental Hygiene position within your practice as advertised on the CDHA Job Board July 2, 2021. I graduated from Fanshawe College in 2005 earning my diploma with honors in Dental Hygiene and I am currently continuing my passion for education by working towards a bachelor's degree in Dental Hygiene. Please accept my resume for your consideration.

I have been in the dental field caring for and educating patients since 2002 starting as a Dental Assistant before pursuing Dental Hygiene. As a Dental Hygienist I have demonstrated meticulous attention to detail in my clinical duties, allowing me to provide excellent client care. Although I have yet to gain experience working in either an Orthodontic or Periodontic office, my career goals have always been to provide the highest quality of care to my patients, and I am eager to learn and grow in my career. I am a hard-working individual with excellent communication skills and a strong work ethic. I pride myself on being a strong team member as well as a focused independent clinician.

Thank you for taking the time to review my resume. If my background meets your needs, I welcome the opportunity to meet with you in person or online to discuss my qualifications and interest in this position.

Sincerely,

Mandy Hoang

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PROFILE

I am a Registered Dental Hygienist with 19 years of experience as a primary oral health care provider, playing an integral role in patient care. I consider myself highly proficient in many areas of modern dentistry including current knowledge of relevant medical conditions affecting oral health, as well as an ability to formulate a dental hygiene treatment plan with disease prevention a priority in achieving optimal health. I provide dental hygiene therapies that are safe and effective using evidence-based research to support soft tissue management, while also following all CDHO guidelines for AGP's. I work collaboratively with the entire dental team, as well as independently to complete tasks efficiently. With the ever-increasing knowledge of the link between oral health and overall health, I am eager to participate in interprofessional collaboration. To fulfill my desire for more knowledge and personal development, I am currently working towards my Bachelor of Science degree in Dental Hygiene.

SKILLS

- Detail oriented
- Friendly
- Organized
- Proactive
- Reliable
- Team player
- Compassionate
- Dedicated

EXPERIENCE

Spencer Dentistry-Registered Dental Hygienist

2014-Present

Clinton Dental- Registered Dental Hygienist

2012-2014

Dr Bruce Fletcher- Registered Dental Hygienist

2005-2014

Dr Bruce Fletcher- Dental Assistant

2002-2005

EDUCATION

University of British Columbia

2020-Present

Working towards earning a Dental Hygiene Degree

Fanshawe College

2003-2005

Obtained a Dental Hygiene Diploma

Fanshawe College

2001-2002

Obtained a Level II Dental Assisting Certificate

KEY QUALIFICATIONS

- Licensed by the college of dental hygienists of Ontario
 - Self initiation certificate obtained from the CDHO
 - Standard first aid/c.p.r. certified
 - H.A.R.P. certified
 - member of CDHA
-

REFERENCES

Dr Kari Spencer, Dentist at Spencer Dentistry

519-474-2626

Dr Sunil Persaud, Dentist at Spencer Dentistry

519-702-8208

Aldona Panduro- RDH

519-697-5332

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172 Stanley St Lucan, ON

mandydunbar04@hotmail.com

Dr Kari Spencer DDS

Spencer Dentistry

1240 Commissioners Rd. W.

London, Ontario

Dear Dr Kari Spencer,

I am reaching out to ask you to provide me a reference for a new opportunity I am seeking with Dr Kershman at his Orthodontic/Periodontal specialty practice. I would greatly appreciate the reference; however, I completely understand if you cannot commit to this. Please let me know at your earliest convenience.

During my time working with you at Spencer Dentistry, I have learned a lot about how to provide exceptional quality care to our patients. You have continued to be a positive role model in my professional life, and I think you would be able to provide the kind of insight into my skills that would increase my chances of obtaining a role in this new position. As you know I have been working hard towards a bachelor's degree in Dental Hygiene, increasing my knowledge base, and enhancing my critical thinking skills in hopes of increasing my employment opportunities. The opportunity to work for Dr Kershman, developing and perfecting my skills in orthodontic and periodontal dental care will enhance my portfolio and aid in my future goal in academia.

Thank you very much for considering my request. I have attached a copy of my updated resume and the job posting for your review. With your permission, Dr Kershman will be in contact with you for the reference.

If you have any questions or need any further information, please do not hesitate to ask.

Sincerely,

Mandy Hoang

Mandy Hoang RDH

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CONTACT

226-378-1166

172 Stanley St Lucan, ON

mandydunbar04@hotmail.com

Dr Sunil Persaud DDS

Spencer Dentistry

1240 Commissioners Rd. W.

London, Ontario

Dear Dr Sunil Persaud,

I am reaching out to ask you to provide me a reference for a new opportunity I am seeking with Dr Kershman at his Orthodontic/Periodontal specialty practice. I would greatly appreciate the reference; however, I completely understand if you cannot commit to this. Please let me know at your earliest convenience.

During my time working with you at Spencer Dentistry, you have taught me a lot about evidence-based practice and leadership. Working alongside you has enhanced my skill set as you have generously taken the time to mentor me. This places you in an ideal position to provide the kind of insight into my skills that would increase my chances of obtaining a role in this new position. You are aware I have been working hard towards a bachelor's degree in Dental Hygiene, increasing my knowledge base, and enhancing my critical thinking skills in hopes of expanding my employment opportunities. The opportunity to work for Dr Kershman, developing and perfecting my abilities in orthodontic and periodontal dental care will enhance my portfolio and aid in my future goal in academia.

Thank you very much for considering my request. I have attached a copy of my updated resume and the job posting for your review. With your permission, Dr Kershman will be in contact with you for the reference.

If you have any questions or need any further information, please do not hesitate to ask.

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172 Stanley St Lucan, ON

mandydunbar04@hotmail.com

Aldona Panduro RDH

350 Reeves Street

London, Ontario

Dear Aldona

I am reaching out to ask you to provide me a reference for a new opportunity I am seeking with Dr Kershman at his Orthodontic/Periodontal specialty practice. I would greatly appreciate the reference; however, I completely understand if you cannot commit to this. Please let me know at your earliest convenience.

During my time working with you at Dr Fletcher's dental office, I learned a great deal from you about what it takes to be an exceptional dental hygienist and how to provide patients with an excellent experience. I think our time working collaboratively enables you to provide the kind of insight into my skills that would increase my chances of obtaining a role in this new position. As you know I have been working hard towards a bachelor's degree in Dental Hygiene, increasing my knowledge base, and enhancing my critical thinking skills in hopes of increasing my employment opportunities. The opportunity to work for Dr Kershman, developing and perfecting my skills in orthodontic and periodontal dental care will enhance my portfolio and aid in my future goal in academia.

Thank you very much for considering my request. I have attached a copy of my updated resume and the job posting for your review. With your permission, Dr Kershman will be in contact with you for the reference.

If you have any questions or need any further information, please do not hesitate to ask.

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Job Advertisement/Instructions

Company Name

Dr John Kershman DPC

Position Title

Orthodontic and Periodontal Dental Hygienist

Term

PERMANENT

Province

ON

Position Location

Ottawa

Contact Info

sehs@drkershman.com (613)738-1108

Deadline

Jul 19, 2021

Start Date

As soon as possible

Description

Orthodontic and Periodontal Dental Hygienist

Dr. John Kershman DPC,
1579 Bank Street,
Ottawa K1H 7Z3

\$45 - \$55 an hour

Dr. Kershman is a highly qualified orthodontist and periodontist with over 30 years of experience. While we are a dual specialty, our emphasis is on orthodontics.

We value education, attention to detail and motivated dynamic friendly professionals. This is a family valued practice. It is not uncommon to see in the practice students doing their coop and various placements in the office at any given time during the school year. As an office we encourage this enthusiasm.

We are seeking a dental hygienist to join our team. All candidates are welcomed. Orthodontic experience is an asset however we provide extensive orthodontic training.

You are a good fit for this position if you are organized, friendly, detail-oriented, proactive, reliable, people oriented and dedicated to your profession. We are a supportive, efficient, collaborative team.

Benefits:

On-site parking

Dental care

Uniform allowance

Office Hours: Monday to Thursday 8:00 to 5:00

Qualifications

Registered Dental Hygienist

First Aid and CPR certification

Works Cited

CDHA Job Board. The Canadian Dental Hygienists Association, July 2021,
www.cdha.ca/cdha/Career_folder/Employment_Opportunities/Career_Search/CDHA/Career/Job_Search. Accessed 26 July 2021.