### Natalie Ngan

1234 Hampton Road, Coquitlam, BC (604) 712-1234 nataliehyn22@gmail.com

### **OBJECTIVE**

Hardworking, driven computer science student with proven leadership, communication, and problem-solving skills seeking to apply my abilities to the position of software development engineering intern at A Thinking Ape.

# TECHNICAL SKILLS

Programming Languages: Java, Racket

Development Tools: IntelliJ Idea, Eclipse

Applications: Adobe Photoshop, Adobe Lightroom, Microsoft Office

Operating Systems: Windows, Mac OS, iOS, Android

WORK EXPERIENCE

### **Keyholder/Wireless Sales Representative**

May 2012 - Present

Fido Solutions, Coquitlam, BC

- Promoted to keyholder status within three months of employment
- Provide technical support and troubleshoot for mobile device issues by maintaining extensive knowledge in mobile phone technology
- Lead in sales results by exceeding monthly sales targets through effective tailoring of services and products to clients' needs
- Exceed expectations in customer satisfaction surveys; attained extensive client base by taking the initiative to follow-up with clients and providing continual after sales support

#### **Shift Supervisor**

July 2015 - October 2015

Starbucks Coffee Company, Port Coquitlam, BC

- Promoted to shift supervisor status within one month of employment
- Organized the tasks of the team by supervising up to 5 staffs per shift, and provided coaching to team members to ensure excellent quality of customer service and products
- Oversaw store operations, including opening and closing procedures, and managed food inventory and order

### **Barista**

December 2010 - September 2012

Pearl Fever Tea House, Coquitlam, BC

 Certified barista within one month of employment – was able to quickly memorize recipes and store procedures

### Keyholder/Shift-leader

October 2007 – October 2010

Speedi Gourmet, Coquitlam, BC

- Acquired managerial duties during the manager's absence supervised the tasks of the team, motivated team performance, and provided support and coaching to team members
- Responsible for monitoring store operations, handling cash counts and deposits, and product quality control

## **Natalie Ngan**

1234 Hampton Road, Coquitlam, BC (604) 712-1234 nataliehyn22@gmail.com

### **EDUCATION**

#### **Bachelor of Computer Science**

September 2016 - Present

University of British Columbia

- Course work: Software Construction, Models of Computation, Technical Communications, Cognitive Systems
- Expected completion in 2019

### **Bachelor of Arts, Psychology**

September 2009 - May 2014

University of British Columbia

- UBC President's Entrance Scholarship, 2009 awarded for achieving a high school grade average of 94.5%
- Completion of CPSC 110 with the final grade of 91%

### EXTRA-CURRICULAR ACTIVITIES

### **Photography**

- Produced portraits for local band "Sharmaine and Luvena" for the promotion of their music, and conducted the photoshoot and design for their CD album cover
- · Assisted in wedding photography and photo editing for Tea For Two Studios
- Strong interest in fashion and portrait photography, directed and organized models for fashion-themed photoshoots
- · Familiar with film SLR cameras, film scanning, editing and retouching photos

### **Piano**

- Part-time piano teacher provided mentoring for piano students in preparation for their piano examinations
- Currently completing Grade 10 RCM

References available upon request