

Priyanka Patel  
173 Carringvue Manor NW  
Calgary, AB T3P0W2

December 11, 2019

Solara Dental Care  
823 10 Ave SW  
Calgary, AB T2R0B4

Dear Hiring Manager at Solera Dental Care,

Please consider my application for the position of Full-time Registered Dental Hygienist at Solara Dental Care as advertised a week ago on Linkdin.com. I have been working as a registered dental hygienist for over five years, currently completing a degree in dental sciences at University of British Columbia.

I am very passionate about bringing awareness of oral health in other individuals. As mentioned in my resume, I have been acknowledged with Preventive Dentistry Award for excellence in oral health education and client care; and Professionalism Award for consistently demonstrating a positive attitude, ethical behavior and a spirit of teamwork.

In addition to working as a dental hygienist, I have an experience of working as a chair side dental assistant for more than a year. I am also familiar with receptionist duties such as booking appointments, making continuing care calls, insurance inquiry calls, etc.

Overall, I come with an abundance of knowledge that can help me be a great team player. My experience, education and personality make me confident to be an efficient member of your team and bring success to the office.

Please contact me if you have any questions by phone (647)226-4520 or email at [patel0priyanka@gmail.com](mailto:patel0priyanka@gmail.com).

Thank you for your time and consideration.

Sincerely,



Priyanka Patel

Enclosure Resume.

# Priyanka Patel

647-226-4520 | patel0priyanka@gmail.com

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**Objective** Experience Dental Hygienist with over 5 years of professional experience seeking a position of Registered Dental Hygienist at Solara Dental Care.

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**Education** **Bachelor of Science, Dental Hygiene** **Sep 2014 - Present**  
University of British Columbia

**Advanced Diploma, Dental Hygiene with Honors** **Sep 2012 – Jun 2014**  
George brown College

**Certified Dental Assistant, Level II with Honors** **May 2011 – Mar 2012**  
Toronto College of Dental Hygiene and Auxiliaries

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**Highlights**

- Acknowledged with a Preventive Dentistry Award for excellence in oral health education and client care
- Acknowledged with a Professionalism Award for consistently demonstrating a positive attitude, ethical behavior and a spirit of teamwork
- Experience of working with Abeldent, Dentrrix and Tracker; easily adopt to new software
- Ability to effectively communicate in a team environment and with clients to meet their needs
- Eager to accomplish given task with expertise in giving attention to details
- Highly efficient team player, fast learner and motivated self-starter
- Advanced skills in Microsoft Office (Word, Excel, PowerPoint, Outlook)

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**Work Experience** **Registered Dental Hygienists** **Sept 2018 – Current**  
Beddington Dental

- Deliver Preventive care to children and adults: comprehensive periodontal exam, scaling, polish, fluoride etc.
- Able to take digital radiographs as per dentist' prescription
- Pay attention to detail while providing care to clients to meet their needs
- Enthusiastic and accountable team player for the team

**Registered Dental Hygienist** **Feb 2016 – Nov 2017**  
Creditview Dental

- Provided preventive care to children and adults: Scaling and biofilm removal, complete periodontal exam and intra oral – extra oral exam, coronal polishing, fluoride, sealant etc.
- Effectively took dental radiographs as per dentist's prescription using digital software
- Excelled in providing oral health education to promote awareness
- Able to build positive and strong professional relationship with all clients

**Registered Dental Hygienist** **Dec 2014 – June 2017**  
Yorkville Dental Associates

- Efficiently provided care to children and adults: oral cancer screening using veloscope, intra-extra oral exam, radiographs, scaling, selective polishing, fluoride, sealants etc.
- Developed ability to take accurate impressions for night guards and bleaching trays
- Positively interacted with clients and educated about oral health
- Exposed Dental radiographs using digital software as per dentist's prescription

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**Registered Dental Hygienist****Dec 2015 – Feb 2017**

Teledent &amp; NHI Agency

- Excellent at working on call through both agencies at various dental practices in GTA
- Effectively provided preventive oral hygiene care to clients of different age.
- Held positive communication with dental offices and clients to help build a strong relationship

**Registered Dental Hygienist****Apr 2015 – Nov 2015**

Armadale Dentistry

- Effectively provided preventive oral care services to clients of all ages: expert in areas of scaling, selective polish, fluoride, oral health education, sealants, etc.
- Positively encouraged clients to build healthy oral habits
- Experienced with exposure to digital radiographs
- Developed ability to provide in office whitening

**Registered Dental Hygienist****Sep 2014 – Apr 2015**

Dr. Arvinda Rustomji

- Provided preventive care: Scaling and biofilm removal, complete periodontal exam and intra oral – extra oral exam, coronal polishing, fluoride, etc.
- Experienced with all types of x-rays (digital & manual)
- Excellent in providing oral health education
- Ability to use cavitron, piezo and prophylax jet

**Level II Dental Assistant****Jun 2014 – Nov 2014**

NHI Nursing &amp; Homemakers Inc.

- Experience of working as a temporary dental assistant at various offices
- Assisted the Dentist chair side with various treatments such as restorations, extractions, root canals, crown and bridge preparation, alginate impressions, orthodontic treatments, etc.
- Worked with digital x-ray softwares, and dentrix
- Followed standard protocols for sterilization and infection control

**Peer Leader****Sep 2013 – Apr 2014**

Student Success Initiatives – George Brown College

- Helped students connect with other students, faculty, senior students, and a Student Success Specialist
  - Facilitated in-person and online – facebook group page by supporting students' transition into their program and the college
  - Encouraged students to collaborate and experience the benefits of group learning
  - Addressed areas of difficulty associated with high-risk courses
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December 11, 2019

Dr. Kaplansky  
Creditview Dental  
6085 Creditview Rd Unit 8 & 9  
Mississauga, ON L5V2A8

Dear Dr. Kaplansky

I hope you are well, and that all is running smoothly at office. I miss working with everyone at the office!

I am in the process of applying for a job at an office in Calgary and with your permission, I would like to use you as a reference. Please let me know if you would be comfortable with it.

I look forward to bringing positive experience in client's life at the new office. A positive reference from you would greatly enhance my job search prospects.

Please let me know if you have any questions or need any information regarding my experience. I have attached my most recent resume for your review. Please let me know if you need any other information from me.

Please contact me if you have any questions by phone (647)226-4520 or email at [patel0priyanka@gmail.com](mailto:patel0priyanka@gmail.com).

Thank you

Sincerely,

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Priyanka Patel

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Calgary, AB T3P0W2

December 11, 2019

Mona Thomas  
Creditview Dental  
6085 Creditview Rd Unit 8 & 9  
Mississauga, ON L5V2A8

Dear Mona,

I hope you are well, and that all is running smoothly at office. I miss having our casual conversations with you and working with everyone at the office!

I am in the process of applying for a job at an office in Calgary and with your permission, I would like to use you as a reference. Please let me know if you would be comfortable with it.

I look forward to bringing positive experience in client's life at the new office. A positive reference from you would greatly enhance my job search prospects.

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173 Carringvue Manor NW  
Calgary, AB T3P0W2

December 11, 2019

Dr. Laura Tam  
Yorkville Dental Associates  
1235 Bay Street Suit 600  
Toronto, ON M5R3K4

Dear Dr. Tam,

I hope you are well, and that all is running smoothly at office. I miss working with everyone at the office!

I am in the process of applying for a job at an office in Calgary and with your permission, I would like to use you as a reference. Please let me know if you would be comfortable with it.

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