

department of political science

# TA Training Program 2013-4



**TA Orientation - Department of Political Science** 

Introduction

Objectives

Before the First Session

First Session



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# **Teaching Assistant Intensive Workshop**

Saturday, Sept. 7/09:00-15:30 / Room: GSS Penthouse

**Expectations and The First Session** 

The BOPPPS Model

Open Forum & Challenging Classroom Situations

**TA Mentoring Program** 

Diversity in the Classroom & Cultural Sensitivity

**Grading and Assessment** 

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# **Objectives**

1. Preparing for the first tutorial: No need to panic!

2. First Session: Introductions and Expectations

3. Question and Answer Period

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# **Before the First Session**

#### **Meet with your Professor**

- clarify expectations, procedures and goals
- establish open channel for communication

#### **Become Familiar with Course Material**

- central purpose/dominant themes of the course?
- what are the course requirements and assignments?
- which students take the course and why?

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# **Before the First Session**

### Be prepared

- find out BEFORE where and when the sessions are
- organize office hours and keys
- classroom materials (Reader, White Board Marker etc.)
- attendance sheet (name, student #, email, session etc.)
- Relax and don't stress out! Confidence is Key!

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# First Session

Be on time (preferably early)!

Put your contact details on the board or handout (Email only!)

Greet your students - Be welcoming and friendly

Pass around attendance sheet

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## First Session

Introductions - Many ways and many styles

- Start with yourself (previous education, research interests, hobbies)
- Ice Breakers (little game, fun story, desert island discs, political hero)
  - Begin to remember your students' names!

### Expectations and ground rules

- Mutual Respect (for others' lived experiences)
- Open discourse
- Attendance and Participation

- Explain your role as TA, grading, liaison for professor, etc.

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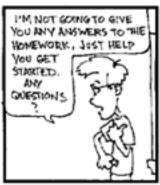
First Session



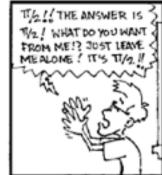
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# **Q&A**









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ABQ

Thanks!