

Rebecca Coleman  
19 Gaslight Way  
Russell, ON K4R 0A7

July 19, 2017

Dr. Elizabeth MacSween  
Owner  
2530 St Joseph Blvd  
Orléans, ON K1C 1G1

Dear Dr. MacSween,

I am writing to request a letter of reference from you that will be used in my application package for a position as a dental radiographer lab instructor at the Canadian National Institute of Health.

As you know, I have a strong passion for dental hygiene. You are aware of my strong work ethic and commitment to education. While working for you I was furthering my own education and working towards my Bachelor of Science in Dental Hygiene, in hopes of advancing my career.

I know that a letter of reference from you will greatly enhance my chances of obtaining the dental radiographer lab position. You are a well-respected member of the dental community and have been a strong member of the Ontario Dental Association Board.

Enclosed is a copy of my application package should you require further information.

Thank you for taking the time to consider my request. If you have any questions or comments, please feel free to contact me by phone at 613-222-8314 or email at [bec.stacey@gmail.com](mailto:bec.stacey@gmail.com).

Sincerely,

*Rebecca Coleman*

Rebecca Coleman

Encl. Application Package