**EDI Committee Meeting 6 Minutes**

24 September 2020, 12:30pm - 1:40pm PDT

Members in Attendance: SS (she, hers), CO (she, hers), ZA (she, hers), JB (he, his), CM (she/ hers), DL (he/his), IR

Members not in Attendance: AES (she, hers)

Actionable items highlighted orange.

*Agenda Overview*

1. Assign minuting task for this meeting (recent: SS, JB, ZA, DL, CO)
* CM to take minutes
1. Review and approve minutes from previous meeting
* Unanimous approval of meeting minutes
1. Develop bullet points for student consultations
* SS draft of EDI committee update, see google doc “[EDI Committee Update](https://docs.google.com/document/d/1HjAX6D3WKfxeTCIKNpW5D7SS_SHagdANpbf57L3FZ-0/edit)”
* SS overview of airtable
	+ About
* Transparency section > mission
	+ Airtable only shared within EDI com and program chairs so far - function as a mechanism for communicating our work and work across committees
	+ CC will share airtable once it is ready
	+ ZA bring up discussion of sharing airtable
	+ SS will share initiatives page and take a screenshot for ZA for FAFA presentation
* Training, Resources > initiatives
	+ DL adds we are working on providing EDI resources for students
	+ ZA adds we are working on providing faculty, staff, and student EDI training
	+ JB suggestion of separate
	+ IR suggestion format as mission vision values
	+ JB suggests addition of including election of alumni members

*Side Note Regarding SSF*

* SS - suggestion of inviting SSF to future meeting
* CO - suggestion if the greymatter course is found to be effective if SALA EDI could implement
* SS - something we can look into, adapting to SALA context might be challenging, SS will follow up to get more information

*Other Comments Regarding Draft*

* Note: we have an email address now
1. FaFa will invite student members of EDI committee to describe work going on here
* CO - suggestion that survey of existing condition to be included
* SS - to follow up with SSF for examples of other EDI related surveys that have been done
* ZA - suggestion that reconciling schools past to be included in draft
* JB - discussion of reconciliation with DC, personal approach
* SS - mentions discussion of honoring him with honorary degree, RK is working on it
* DL - suggestion that consultation with student groups is included in draft
1. Student members of EDI committee will listen for feedback and share with committee the comments/concerns
* CO suggestions: introduce the work we have been doing in creating + delegating actionable items from the student letter; the Airtable; committee members; and how to reach us.
1. NOMAS
	1. DL to coordinate meetings with NOMAS?
2. After this? SEC or go through programs?
* CO for MLA coordinate with LASA to have a town hall esque meeting
* SS suggestion for similar approach with MARCH
* DL will confirm with NOMAS how they would like approached
* CO to set a meeting up with LASA in the next few weeks
1. Updates from FaFa and NOMAS
* SS suggestion to have this item as a regular agenda item
* DL mention of time zone issues for international time zones
* DL suggestion for term 2 that students get assurances before semester starts regarding time zone issues and accommodations will be met
1. SS alumni rep update: one last push, 2 nominations in, goes in e-blast this week
* SS to set up survey, no other actions required at this time
* ALL agreed that 2 weeks okay time frame for voting
1. Follow up on Indigenous Engagement Orientation Workshop (Lead: JB)
* JB confirms there is likely to be second workshop next semester and that having a workshop mid semester would be good depending on student interest
* SS questioning how to get better engagement amongst students
1. Annual donation toward recruiting Indigenous students to Design Discovery program
	1. EDI Committee will work with a SALA student to be hired with this donation to develop a robust and targeted recruitment strategy
2. Update on Fall term training
	1. Awaiting news from SSF on how to move forward
	2. Likely to have sessions hosted by UBC Center for Teaching Learning Tech
	3. Proposed content, as confirmed in last mtg:
		1. Faculty + student session on basic terminology
		2. Faculty session focused on inclusive classrooms + specific SALA concerns
		3. Student session focused on inclusive classrooms and reporting channels
3. Airtable for EDI Committee - support coming
4. Future meeting schedule - can meetings be only 1 hour
* ALL agreement to keep meetings to 1 hour
1. Other business
	1. Public sharing of meeting minutes
* JB mention U of T EDI meeting minutes accessible, suggestion SALA can do similar
* SS goal to get transparency, airtable tool
* SS suggestions to bring EF into a meeting to talk about tools for sharing EDI content
* SS to communicate about alumni reps when nomination come in
* CM to reach out to ARCUS