2142 Collingwood Street Vancouver, BC V6R 3K9 January 18, 2016

ENGL 301: Technical Writing University of British Columbia 2329 West Mall Vancouver, BC V6T 1Z4

Dear ENGL 301 classmates,

Please consider my application to become a member of your professional writing team as advertised on the ENGL 301 course blog. I am a third year Geographic Biogeosciences student at the University of British Columbia(UBC) focusing on Geographic Information Systems and Biogeography. I plan on working in environmental health research once I have graduated in 2017.

Although I am a late addition to the class and have no previous experience in the field of technical writing, I did acquire two Associates Degrees with one in Science and one in Arts, in 2014. I contribute a calculated and methodical voice of reason as well as creativity. My past accomplishments have helped me develop a driven work ethic along with honing my communication skills in group dynamics.

My work experience outside of academia includes attending business fairs in Vancouver and Toronto and even working on farmland in Cobble Hill, Vancouver Island. These settings gave me the experience in both the professionalism and punctuality of commerce and the energy required to run a long term operation such as a farm.

If you have an opening and you believe that I suit your writing team, please contact me at samwhyz@gmail.com. I am looking forward to working with each other throughout the duration of ENGL 301. Thank you for taking the time to read this and I hope to hear from you soon.

Sincerely,

Samuel King