**SACP PRTC Cases and Supervision Log**

If students are seeing cases under supervision at the PRTC (beyond those required in EPSE 661) and would like the hours for these cases to count toward their program and APPIC log hours they must keep track of their cases and have the hours documents on this form with signature from the case supervisor within one month of completing the case. This form must be attached to and turned in with their annual student review in May of each year. Students should also record their hours in their own personal cumulative Time2Track log as they move through the program.

Note: Students have approval from their advisor/research supervisor to see additional cases. Students must be making satisfactory progress in their courses, practicum, and research to receive permission to see additional cases at the PRTC.

This form is NOT for cases that are seen as a part of EPSE 661 or 687 requirements. Those hours are tracked in the logs for those practicum and turned in to the UBC Practicum Coordinator.

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| **Note Approval from Advisor/**  **Supervisor**  **(Check if approved)** | **Type of Case**  **Assessment/**  **Intervention** | **Date of Case Beginning** | **Date of Case Completion** | **Direct Contact Hours (Assessment/**  **Intervention)** | **Supervision**  **Hours**  **(Received/**  **Provided)** | **Support Hours** | **Total Hours** | **Supervisor Name**  **(Print) and Signature** |
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