**Sign-up Sheet – Living Inquiry – Ignite the Teacher Candidates**

|  |  |
| --- | --- |
| **Duty**  | **Group Members** |
| Food and beverage * Order food and set up
* Budget included $175
* Beverages?
* Serving supplies
 | Andrea H. Tina Li. Matt Cooke  |
| Set up * Set up room
* Tables rearranged for comfort
* High and low tables
 | Emily Hailey Angela Kathy Karan  |
| Welcome hosts * Name tags to all guests and TC’s (theme??)
* Socialize
* Friendly
* Answer questions
 | Jon Victoria Gelaina Nate Ashleigh  |
| Decorations / Supplies * Table center pieces
* Welcome on white board
* Table clothes?
* $50
* Napkins/plates/cups
 | Simina Megan Rochelle Anna  |
| Take down * Put room back in order
* Clean up
* Complete clean up
 | Michael Stephen Steven Brodie |
| Thank you * Gifts
* Parking passes
* Thank you cards
* Wrap up on behalf of students
 | Mike BJordan Weston  |
| Other… |  |