

November 22, 2016
111 Oak Street
Burnaby, BC, Canada
V3N A1A

Professor Paul Crowe
Simon Fraser University
8888 University Dr,
Burnaby, BC, Canada
V5A 1S6

Dear Dr. Crowe,

Subject: Reference Letter Request

I hope you are doing well Dr. Crowe. My name is Steven (Seungyup) Lee, and I took your ASC 400 class in the winter of 2013. We had a celebratory dinner together after a successful semester and I remember you telling me about your time studying the KKK of Alberta, doing your doctorate research. I have also heard of your recent trip to Hong Kong to establish a formal connection with the university there with SFU. I hope your trip was a pleasant one, and hope to invite you to dinner soon. I am writing to you today to humbly request a reference letter from you.

During my time under your tutorage, I have learned what it takes to successfully understand different perspectives of other people. Having to deal with many people from diverse background and different heritages, allowed me to understand the people of Vancouver in an enlightened view. I hope to transfer this skill to a professional level as I am applying for Google's internship program BOLD for 2017 in the HR department.

I will graduate from UBC with a Bachelor degree of Computing Sciences in 2018. With that in mind, the program's requirements will be met by May of 2017, thus reaching out to you this early.

If you are able to write this reference letter, please allow me to send you more information regarding my academic achievements, work related projects, and volunteering experiences. Please feel free to contact me at syl24@live.com or phone (604) 111 1111 anytime.

Thank you very much and I look forward to hearing back from you,

- Best regards,

Steven (Seungyup) Lee