



February 20, 2019

To Whom It May Concern:

This letter is to invite your organization to participate in a research study involving the pilot implementation of the Toddler Development Instrument (TDI). Personnel from your organization have expressed an interest in and willingness to work with us on the pilot implementation, and we wanted to provide you with more information about the project.

The TDI is a questionnaire for parents/primary caregivers of 12-24 month old children developed by the Human Early Learning Partnership (HELP) at the University of British Columbia (UBC) in collaboration with parents and caregivers, early child development professionals, policy makers, and researchers. The TDI collects representative data on the daily lives of toddlers and their families. We aim to use the results of this study to continue to improve the TDI as an early monitoring tool – by which we may better understand the early needs and experiences of toddlers and their families – and as a platform for building more meaningful connections between families with young children and existing community resources.

Your organization will play a vital role in the data collection stage of the TDI project with questionnaires being distributed and collected on site. **If you approve of your organization participating in this capacity, please return a signed letter on your organization's letterhead indicating your approval.**

If you have any questions about the TDI project, please feel free to contact me at 604-827-5784 or martin.guhn@ubc.ca, or the TDI Research Project Coordinator at 604-822-8765 or tdi@help.ubc.ca.

Thank you very much for your interest and participation in the TDI pilot implementation. We look forward to continuing our partnership with you.

Sincerely,

Martin Guhn
Assistant Professor
Human Early Learning Partnership