**RE: Invitation to HELP led Teacher Training**

**Subject:** Re: EDI Teacher Training Registration

Dear [insert name of teacher],

As you know, we are pleased to be partnering with the Human Early Learning Partnership (HELP) at the University of British Columbia to administer the Early Development Instrument (EDI) in our school district this year.

In order to ensure the successful completion of this questionnaire, teachers will be required to attend a webinar training session. For teachers who have experience with the EDI, you will be asked to watch two short videos and review one resource before filling out the questionnaire. You will have access to these videos when you receive your login information from HELP on **January 3, 2022** or on the Administrative Blog [here](http://blogs.ubc.ca/trainers/teacher-training/#experience). For teachers who do not have experience with the EDI, you will need to register for one of two webinars hosted by HELP. Those dates are as follows:

* Thursday, January 13, 2022, from 3:30-4:30pm PST. [Click here to register](https://ubc.zoom.us/webinar/register/WN_CgsybZmNQVunmjie2Fs93w).
* Wednesday, January 19, 2022, from 3:30-4:30pm PST. [Click here to register](https://ubc.zoom.us/webinar/register/WN_oznOhPMAQaS8CP0aySLAjQ).

If you are unable to attend either of these sessions, please contact us.

If you have questions, please contact me or a member of the EDI team at HELP ([edi@help.ubc.ca](mailto:edi@help.ubc.ca)).

Warm regards,

[insert signature of School District Administrator]