**RE: Reminder to Register in HELP led Webinar**

**Subject:** Reminder: EDI Teacher Training Registration

Dear [insert name of teacher],

I hope you are having a great day.

This is a friendly reminder to register for the Teacher Training webinar hosted by the Human Early Learning Partnership for the Early Development Instrument (EDI). Training is required to ensure the questionnaire is filled out appropriately for all students. If you have not completed the EDI before, we ask that you register in **one** of the following two options:

* **Tuesday, January 16, 2024, from 3:30-4:30pm PST. Click**[here](https://ubc.zoom.us/webinar/register/WN_ZCBJsV7ySl6Ui-3wZqcDQw)**to register.**
* **Tuesday, January 23, 2024, from 3:30-4:30pm PST. Click**[here](https://ubc.zoom.us/webinar/register/WN_otHu5DhFQgaWCs7OX2yrBQ)**to register.**

If you have experience with the EDI Project, you will be asked to watch 2 short refresher videos and review a resource before filling out the questionnaire. You can find these videos on the e-EDI system once you have received your login information (January 8, 2024) or on the Administrative Blog [here](http://blogs.ubc.ca/trainers/teacher-training/#experience).

You will be reimbursed for your time attending EDI training.

If you have questions, please contact me or a member of the EDI team at HELP ([edi@help.ubc.ca](mailto:edi@help.ubc.ca)).

Warm regards,

[insert signature of School District Administrator]