

38 Lawrence Street
Brantford, Ontario N3R 1A7
August 1, 2016

Melissa Tuck
RDH, Ayr Family Dentistry
99 Park Drive
Ayr, Ontario N3R 4P8

Dear Melissa Tuck,

I hope this letter finds you well. As you are aware, I have been practicing as an Independent Dental Hygienist at O'Neill's Dental Hygiene Clinic and I am ready to take on a new challenge.

I have recently applied for a Dental Hygiene Clinical Instructor position with the Toronto College of Dental Hygiene. I am writing to you with a request to provide a professional reference.

The position entails teaching new students in all clinical areas of dental hygiene. I believe you can attest to my clinical teaching skills and mentorship based on our experience working together at Ayr Family Dentistry.

Please let me know if there is any information I can provide regarding my experience to assist you in giving me a reference. I can be reached via email:

michelleoneill@rogers.com

Thank you for your consideration.

Sincerely,

Michelle O'Neill

Michelle O'Neill RDH

Encl. Résumé

38 Lawrence Street
Brantford, Ontario N3R 1A7
August 1, 2016

Dr. Patrick Silo
Owner, Ayr Family Dentistry
99 Park Drive
Ayr, Ontario N3R 4P8

Dear Dr. Silo,

I hope this letter finds you well and that you are enjoying the summer. I am reaching out to you as I have recently applied for a Dental Hygiene Clinical Instructor position with the Toronto College of Dental Hygiene and I am hopeful you will provide a professional reference for me.

The position entails teaching new students in all clinical areas of dental hygiene. I believe you can attest to my clinical skills based on our experience working together at the Ayr Family Dentistry practice. I am particularly proud of how you assisted my development from a junior dental hygienist to the team leader position, in addition to the development and facilitation of the Periodontal Program.

Please let me know if there is any additional information I can provide regarding my experience to assist you in giving me a reference. I can be reached via email:

michelleoneill@rogers.com

Thank you for your consideration.

Sincerely,

Michelle O'Neill

Michelle O'Neill RDH

Encl. Résumé

38 Lawrence Street
Brantford, Ontario N3R 1A7
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Dr. John Smith
Owner, Parkway Dentistry
99 Park Drive
Brantford, Ontario N3R 7L5

Dear Dr. Smith,

I hope this letter finds you well and that you are enjoying the summer. I am reaching out to you as I have recently applied for a Dental Hygiene Clinical Instructor position with the Toronto College of Dental Hygiene and I am hopeful you will provide a professional reference for me.

The position entails teaching new students in all clinical areas of dental hygiene. I believe you can attest to my clinical skills based on the 10 years' experience working together.

Please let me know if there is any information I can provide regarding my experience to assist you in giving me a reference. I can be reached via email:

michelleoneill@rogers.com

Thank you for your consideration.

Sincerely,

Michelle O'Neill

Michelle O'Neill RDH

Encl. Résumé