1234 UBC Street

Vancouver, BC V6T 1Z3

December 3<sup>rd</sup>, 2021

Pavestep Inc.

165 Broadway, 23rd Floor

New York, NY 10006

Subject: Application for Remote Content Writer

Dear Pavestep Inc,

Does your company need a content writer who is proficient editor and proofreader who can handle multiple projects at once? If so, please consider the attached materials. Through my experience as an undergraduate teaching assistant, I became efficient at detecting and eliminating errors in writing and providing feedback in a timely manner. This position required me to manage tasks simultaneously in a fast-paced environment.

Currently my academic research specializing on the representations of the Holocaust in graphic novels is available on the UBC Auschwitz Academic Guide. This opportunity was part of the selective Witnessing Auschwitz program where students worked alongside prominent academic to expand Holocaust scholarship.

In addition, as the Creative Writing Student Association Secretary I have created professional meeting minutes and conducted an independent project. As a UBC student studying creative writing I have written podcast scripts and produced online blogs.

My references will confirm that I am a focused individual and a knowledgeable writer.

Sincerely,

Sidney Singh

Encl: Resume and Writing Samples